

# APEBO

## Association des Parents de l'École

### Beausoleil D'Okotoks

#### ANNUAL GENERAL MEETING MINUTES

## September 21st, 2015

Annual General Meeting September 21st, 2015

6:00pm

Present at the meeting: Michelle Brown, Karine Woloshyn, Isabelle Blanchette, Lyne Martineau and Alexia Coelho

1. Opening of the AGM by the Acting President Michelle Brown

Welcome

Michelle Brown explains to the parents what is the purpose of the parent association.

Last year, we organized fundraising activities in order to provide the students with the funds necessary for cultural and educational activities, such as paying for bussing to go to the Jack Singer Hall, COP, Heritage Park, Ann and Sandy Cross Provincial Park, Telus Spark and the Zoo among others.

Reading of the AGM meeting Minutes from September 2014. Motion to approve meeting minutes. Minutes approved by all.

2. Presentation of the Fundraising activities that the APEBO organized in 2014-2015 (Karine Woloshyn).

- Spolumbo fundraising organized by Isabelle Blanchette
- Mabel Labels organized by Lyne Tremblay
- Hot lunches organized by Michelle Saelens and Karine Woloshyn

3. Fundraising initiatives for the up-coming year.

-Karine Woloshyn and Michelle Brown are committing to organizing the Hot Lunch every Friday. Karine thanks all the parents who helped with Hot Lunches last year: Michelle Saelens, Isabelle Duclot, Lyne Tremblay, Debbie Plumb and Mme Lizette Hallé.

Hot lunch form will be posted on the School website, but the students will still receive a paper copy of the order forms every month.

Karine Woloshyn is looking at the program "Healthy Hunger" for the Hot Lunch program for next year. This program would allow parents to pay online and therefore simplify the ordering process.

The online program is free technically (the restaurants pay 8 percent to Health Hunger when schools order from them, but restaurant prices listed on the website are slightly higher than the prices we are getting currently.

- Mme Ginette is preparing a letter to request funds from the APEBO for the 2015-16 school year.
  - The total request amounts for 2014-2015 was \$3470. The APEBO paid \$3423.85.  
Mme Ginette did not submit any receipts for the forgotten lunches. The APEBO paid for 13 bus trip and the Crystal Shore fees at the end of the year.
  
  - Michelle is welcoming anyone who is interested in offering their help with other fundraising activities to come to our meetings or to contact her. She explains that we are not expecting a long time commitment and that parents can be involved in one fundraiser only if they chose to do so. For example, someone could volunteer to organize a bottle drive this year.
  - Alexia Coelho will organize a bottle Drive sometimes in November. Michelle will find an example of a letter for one of the bottle drives as an exemple.
  - Other ideas for fundraisers discussed: Lynne Martineau talked about selling coffee and bottle water at local festivals like the Kite Festival or Light-Up okotoks. She is going to check with the town what is the process.
  - Isabelle Blanchette will look into organizing a gift cards fundraiser with "Funscript"
  - discussion about selling children art at festivals like Spruce Meadows Christmas Market...Lyne will ask Mélanie Lamarche for information about prices for a table. Karine will email Mélodie Wight about it as well.
4. Presentation of the Financial report by Karine Woloshyn.  
Total income last year was \$13,365.67  
Total expenses last year was \$ 13,295.88  
Net income was \$ 69.79  
See Financial Report " Report from L'Association des Parents de l'Ecole Beausoleil d'Okotoks 2014-2015" a copy of the report is available online on the school website.  
The closing Balance as of September 1st, 2015 is \$4,577.75
5. Michelle Saelens will submit the APEBO's annual return and will check on Federal filing by calling Corporations Canada  
Industry Canada  
235 Queen Street  
Ottawa ON K1A 0H5  
Telephone: 613-941-9042  
Fax: 613-941-0601  
Toll free: 1-866-333-5556  
Email: [Corporations Canada](mailto:CorporationsCanada@ic.gc.ca).
6. Michelle discussed the application for the Casino License. She has asked Mme Ginette to help her fill out the application form. Motioned by Karine Woloshyn. Second by Isabelle Blanchette. All in favor for a casino license.

7. Elections for the APEBO Executive members positions

Michelle explains the roles of each position.

Elections

Michelle Brown	- President
Isabelle Blanchette	- Vice-President
Karine Woloshyn	- Treasurer
Lyne Martineau	- Secretary

Motioned by Karine Woloshyn. Second by Michelle Brown.

Approved \_\_\_\_\_ Approved \_\_\_\_\_  
Member of the APEBO President

Date : \_\_\_\_\_

Final word and closure of the meeting